

2018 Highfield Summer Camp Daily Checklist

Please clearly label all items with your child's name

- Swimsuit, flip flops for pool area
- Towel
- Plastic bag for wet items
- Back pack or Bag
- Sneakers, no running shoes due to the clay course, flat bottom sneakers are okay
- Change of clothes
- Sweat shirt- change in weather
- Sunscreen
- Bug spray
- Hat
- Lunch (you may purchase weekly, or bring your own)
- Water Bottle and snacks
- Appropriate golf and tennis attire (collared shirts and shorts with pockets)

Golf Equipment:

If you need assistance with junior golf club equipment, contact Bill Murray at 203-598-3815.

Tennis Equipment:

- Any questions regarding tennis equipment, contact Richard Makepeace at 203-598-3312.
- To determine the appropriate tennis racquet size, have your child lower their arm to their side and swing a tennis racquet toward the ground thus lightly touching the floor.
- Racquet size relative to age:

Age	Racquet Size (inches)
4 - 6	21
6 - 8	23
8 - 12	25
12	26
13	28

Highfield Day Camp Code of Conduct

The Highfield Country Club Day Camp is dedicated to providing an outstanding summer camp program. To accomplish this goal, campers are expected to behave appropriately and promote a safe, fun, and healthy environment through productive participation. We aim to promote character values of caring, honesty, respect, and responsibility in all aspects of our camp program. We ask that all campers and parents/guardians read this code together and sign before arriving at camp.

As a camper, I will:

Be Respectful

- Cooperate and contribute positively to the experience of fellow campers.
- Be careful and considerate that my actions will not hurt another camper's feelings or hurt them physically, either intentionally or accidentally.
- Show respect to the camp staff, and cooperate fully with their instructions by following directions at all times.
- Respect the property of others.
- Respect camp property and equipment/ supplies in all camp areas (golf course, tennis courts and pool area)

Behave appropriately

- Conduct myself responsibly. I understand that horseplay, unwelcome teasing/bullying or other unkind behaviors are not allowed and will not be tolerated. Campers will face consequences per the camp director/assistant camp director.
- Communicate in an appropriate manner, which means I will not use foul language or gestures, harsh words or raise my voice.
- Refrain from deliberately causing bodily harm to the campers or staff. I understand that pushing, kicking, hitting or fighting are not acceptable behavior and will not be tolerated and will be grounds for suspension/dismissal from the camp program.

Abide by the general rules

- Dress appropriately for camp everyday. On the golf course, campers are

Highfield Day Camp Code of Conduct

encouraged to wear collared shirts and shorts/skirts. On the tennis courts, campers are to wear a t-shirt and shorts.

- Participate in all camp activities. (Golf, tennis, swim lessons, and group games/crafts)
- Leave all electronic devices at home such as iPods, hand held computer games, MP3 players, and cell phones. (A parent/guardian must seek permission from the camp director in order for the camper to be able to carry a cell phone for emergencies).
- Have FUN!

Steps taken for failure to follow this Code of Conduct

- Counselor will redirect the camper to a more appropriate behavior.
- The camper will be reminded of the behavior guidelines.
- If the behavior persists, staff will discuss the problem with a parent/guardian.
- The staff will document the situation. The written documents will include what the behavior problem is, what provoked the problem, and the corrective action taken.
- If the problem persists to the point where a second phone call becomes necessary, the Camp Director may find it necessary to have the camper picked up early from camp.
- If a camper's behavior at any time threatens the immediate safety of him/her, other campers, or staff, the parent/guardian will be notified and expected to pick-up the child immediately.

Agreement

I have read and agree to adhere to the above Code of Conduct of Highfield Camp. My child and I fully understand the Code of Conduct as detailed above and I agree to him/her receiving appropriate disciplinary action should he/she breach them:

Parent/Guardian Signature: _____ Date: _____

Child Signature: _____ Date: _____

2018 Highfield Summer Camp Registration

Camper Name: _____

Member

Guest, provide member name: _____

Address: _____

City: _____ State: _____ Zip: _____

Date of Birth: ___/___/___ Grade Entering in Fall: _____

Male

Female

Parent/Guardian's

E-mail: _____

Primary Phone #: (_____) _____ - _____

Additional Phone #: (_____) _____ - _____

Emergency Contact:

Name: _____

Relationship: _____

Phone #: (_____) _____ - _____

Health Insurance Company: _____

Group or Policy Number: _____

Does your child have any special dietary needs?

No

Yes, please explain: _____

Does your child have any allergies?

No

Yes, please explain: _____

To check availability for sessions, please call Highfield at (203) 758.9101.

Return registration and fee forms to secure registration by fax at (203)598-7593 or by mail at 256 White Deer Rock Rd., Middlebury, CT 06762.

2018 Highfield Summer Camp Registration

Member Name: _____

Camper Name: _____

Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9
Jun 18 - 22	Jun 25 - 29	Jul 2 - 6*	Jul 9 - 13	Jul 16 - 20	Jul 23 - 27	Jul 30 - Aug 3	Aug 6 - 10	Aug 13 - 17
			Golf & Tennis					Fun Week

Member \$200/wk								
Member (w/lunch) \$225/wk								
Guest \$300/wk								
Guest (w/lunch) \$325/wk								

Notes:
 Payment, in full, will be required two weeks before of the week(s) your child is attending
 Camp Hours are 9am-4pm
 Before and aftercare can be provided at additional charge and needs to be pre-arranged the week prior to camp
 To check availability for sessions, please call Highfield at (203)758-9101 x101.
 To secure registration, return forms by fax ((203)598-7593) or mail (256 White Deer Rock Rd., Middlebury, CT 06762)
 * There will be no camp on July 4th; cost will be pro-rated accordingly.

**2018 Highfield Summer Camp
Parent Authorization for Administration of
Non-Prescription Bug Repellent and Sunscreen**

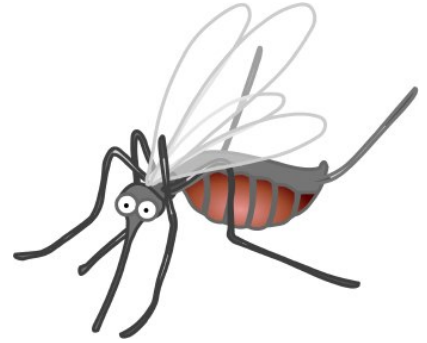
Child's Name: _____

BUG REPELLENT ADMINISTRATION

- I give the employees of Highfield Camp permission to assist my child in applying Off bug repellent to my child in accordance with the instructions of the manufacturer's recommendations to prevent against mosquitoes and ticks.

Start Date: ____ / ____ / ____

End Date: ____ / ____ / ____



- I do not wish for my child receive bug repellent

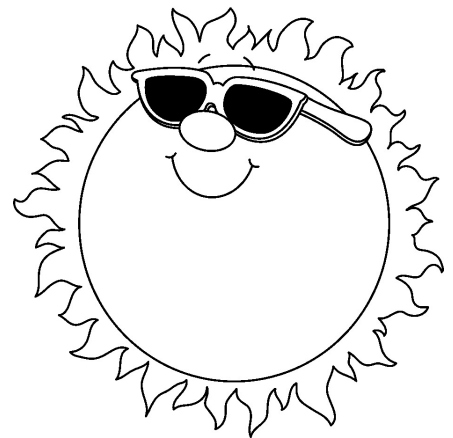
SUNSCREEN ADMINISTRATION

- I give the employees of Highfield Camp permission to apply the sunscreen I have provided.

Start Date: ____ / ____ / ____

End Date: ____ / ____ / ____

- I do not wish for my child to receive sunscreen.



Parent Signature: _____ Date: _____